

Conflict of Interest Policy

Purpose

To confirm that members of the AISABE community and students of the AISABE must ensure there is no actual or perceived conflict between their personal interests and their AISABE duties and responsibilities.

Scope

Consistent with the AISABE value “integrity” the AISABE has a responsibility to ensure that its official activities and the activities of members of the AISABE community conform to acceptable standards of integrity and good administrative conduct. Therefore, this policy applies to all members of the AISABE community, assessment centres and students, of all assessment centres enrolled for AISABE qualifications, who may be in a position to influence decisions according to their own interests or personal beliefs.

Definitions

Conflict of Interest:	Is assessed in terms of the likelihood that staff members possessing a particular interest could be improperly influenced, or might appear to be improperly influenced, in the performance of their duties.
Members of AISABE Community:	Includes full-time, part-time, seasonal or casual staff employed by the AISABE, contracted staff, members of the AISABE Council and members of any board, committee or other body established by or constituted under the AISABE Statutes and Regulations.
Student:	Means any person enrolled as a student of assessment centres. This includes full-time, part-time, block-mode or distance education students (where applicable)

Policy Statement

It is the policy of the AISABE that members of the AISABE community avoid ethical, legal, financial or other conflicts of interest, and ensure that their activities and interests do not conflict with their obligations to the AISABE or its welfare.

Responsibility

The Chief Executive is responsible for ensuring the effective implementation of this policy.